



Devens Fire Department

*Fire – Emergency Medical Services – Specialized Rescue – Public Education*

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## **POINTS OF INTEREST REGARDING ANNUAL FIRE DEPARTMENT INSPECTIONS**

### **Items that need to be gathered or checked prior to a Fire Department Annual Inspection**

- Please have copies of your latest, Fire Alarm Test report and Sprinkler Test report printed, these will be kept in your files at the Fire Station.
- Please check to see that all your permits are in order
  - LPG Storage
  - Flammable Liquid Storage
  - Dumpster Storage
  - Tank Permits

### **Things Firefighters look for**

- We will check the keys from the Knox Box to see that they open each locked door.
- We will want to see all electrical panels are marked.
- We will want to check every fire extinguisher.
- We will want to check every emergency light.
- If you have an elevator, we will check to see that the Firefighter recall works properly.
- We will check Flammable/Combustible liquids storage.
- We will check Propane storage.
- We will check that all Sprinkler valves and risers are identified.
- We will check that the Fire Alarm panel is clearly marked with a map and legend adjacent.
- We will check to see that every emergency door is clear of hazards and opens easily.

### **Unsafe Conditions and Fire Code Violations often seen during a Fire Department Annual Inspection**

- Blocked Exit doors.
- Bolts or hasps on Exit Doors.
- Emergency Lights that are broken or do not work.
- Dust, oil or grease on fire protection equipment.
- Combustible Waste or pallets stored near building.
- Blocked electrical Panels – 3 feet of clearance is mandated by code.
- Uncovered or not labeled Electrical Panels.
- Exposed wiring or open electrical boxes.
- Improper Electrical cord use – Extension Cords are for Temporary Use Only!
- Sprinkler heads must have a clearance of at least 18”.
- Sprinkler controls must be clear of obstructions and storage.
- Chemicals, Flammables and Combustibles stored near an ignition source.
- Untidy work areas that leave flammable or combustible waste where fires could start.